

LFL Design Proposal Meeting Notes

March 13, 2019

In Attendance: Shelly Hypes, Rick Torres, Peter Franz, Sharon Reichard, Betty Ladner, Jenna Rinalducci, Claire La Fontaine, Noah Nelson, Hunter, Peter, Ryan, and Jake

LFL Design:

The LFL design has the illusion of pivoting and rotating but it does not. It will also light up at night.

There will be two shelves. The rod inside will have a sleeve. We may want to consider how deep the shelves are. Do we want the ability to double shelf?

The box itself could be a foot by a foot or larger. If we make it bigger, the plates get bigger. Acrylic may be used on the wood for easier sliding of books. Shelly asked if we would build one LFL as a prototype and then if okay with the design, we build the others.

FBD thinks of the LFL components as two design problems so FBD can change the box without altering other parts of the design. The LFL will be constructed with pressure treated metal and lumber and may require refinishing in two to three years. If retreated in two to three years, the LFLs could last a long time.

Biggest risks are the connection point between all of the members: Peter Franz. We need to really figure out how we're going to attach it to the post so people can't twist it. Wood on Wood joint. Sees potential for weakness. Peter would like a lot of reinforcement to protect the wood from splitting and - that piece is more of a sculptural piece than it is function but it will receive most of the abuse.

Transparent Sides: The group agreed that at least two sides of the LFL should be transparent so you can see the books inside.

Build Days:

During Build Days, FBD will invite the School of Architecture to the Fabrication Lab to participate in the build process for all Little Free Libraries. Build Days will have a community feel.

April will be finals month for Architecture students - not much work will be happening on the LFL project during April.

Locations:

Peter brought a lot of valuable feedback to the group. None of the listed locations are an issue; however, we should be especially mindful of the location across from the light rail station.

Questions were asked about assessment on tilt and pushing and grabbing. Claire shared that FBD has a licensed Architect and Contractor on their board who will be assisting with those concerns. We do need to consider that people may climb on the LFLs.

There is a group doing an assessment on the outdoor space behind Center City - there is a chance that we could ask for the LFL to be incorporated in the redesign of that space.

FBD shared that the concrete base for the LFL will vary according to needs of the location.

If a space is not already handicap accessible, FBD will not be altering the space to make it accessible in the case that a LFL is placed there. (FBD doesn't do landscape design.)

Peter will let John (Barnell?) know where the locations are and that will be the final step in approval for locations. There are many items to consider in location such as how far back from the sidewalk items are required to be for safety purposes, as well as plastic irrigation lines which are difficult to find. Peter can help with all of these items.

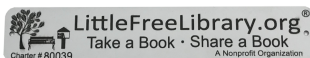
Little Red Lockers:

While we are building in house - FBD is proposing that we use little red lockers (no more than two) as survey points for LFL locations and for collecting books. Rotating them and monitoring the use of students - if they're interested in them. The red lockers will draw attention - they are alerting you and many people haven't seen a locker in a very long time.

Survey - url with a link inside the locker. Use technology to monitor how many times the locker is opened. Also, us just checking on it. Red is complementary to green - it stands out. It is alerting you and it isn't permanent. The red locker proposal will have to be approved by the Dean of the Library and the Chancellor's Office. The red lockers will spend a week in each location until LFL installation.

Signage:

Betty asked about signage. Shelly shared with the group that there is an official registration process for Little Free Libraries where once you [register](#) your LFL, you [receive an official LFL sign and charter number](#). We should probably leave space somewhere on the LFL for the sign.



There should also be a plaque of some type that lists all organizations and individuals that were involved in the project.

And there will be a sign placed inside each LFL that gives information about LFLs and instructions. (Take a book, leave a book.)

Next steps:

FBD will be redesigning the box for new requirements (two transparent sides) and communicating with Peter about locations for the LFLs.

Quality of construction will matter a lot, especially for the LFL across from the light rail. We may want to rethink the placement of the LFL across from the light rail as the Chancellor is very invested in the presentation of that area. Shelly mentioned that we don't have to have an LFL in that location - if we're nervous about it, we can consider a different location.

The First LFL:

The first LFL to be installed will be the one near the hammocks on the hill between CHHS and Atkins.

We may want to start thinking about a ribbon cutting ceremony.

Action Items:

Shelly:

1. Send chain of communication showing approval for project to Peter
2. Place design booklets in University Archives (after they are updated by Noah)
3. Shelly checked the original [LFL project proposal](#) and we were approved to install 2 LFLs on Main Campus and 1 potentially for Center City. If we want to do a third for Main, let Shelly know and she'll start the approval process.

Claire:

1. Share charette designs with Shelly and Jenna Rinalducci for display in the library
2. Share slides from presentation with Shelly
3. Send information on previous FBD projects to Peter Franz